

# **Provider Portal Overview**



Mass General Brigham Health Plan includes Mass General Brigham Health Plan, Inc. and Mass General Brigham Health Insurance Company.



Accessing Member/Provider Rosters
 Processing PCP Changes
 Provider Enrollment/Data Changes
 Prior Authorizations
 Claims/EOP
 Member Eligibility/Benefits
 Resources

### **Provider Portal**

The MGBHP provider portal is your one-stop-shop for managing your MGBHP patients. Through the portal, you have real-time access to:

Verify patient eligibility Verify claims status Submit or check authorizations/referrals Access your explanation of payments (EOPs) View member and provider roster reports Update your practice information And much more!

If you do not have access to Our Provider Portal, you can register at: <u>https://provider.massgeneralbrighamhealthplan.</u> <u>org/</u>

# Bass General Brigham Health Plan

#### Welcome to your Provider Portal

Log in for quick access to tools and resources that support your patients' needs.

Your patients' health is everything to us.



# Log in to the Provider Portal Username Forgot Your Username? Password Forgot Your Password?

#### Need an Account?

If you currently have a login for NHPNet, those credentials will work here. There is no need to re-register.

If you meet the appropriate criteria and have read the instructions you may sign up for an account.

Account Registration

# **Important Information**



### **Important Information**

If you do not have access to the Mass General Brigham Health Plan Provider Portal, you can register at: Mass General Brigham Health Plan Provider Portal

Check out the Provider Portal resource page: Provider Portal Resources

- Frequently asked questions about registration
- Information about the role of the User Administrator
- Links to user guides and tip sheets

For information regarding authorization guidelines: <u>Authorization Guidelines</u>

For additional support and registration inquiries, email us at <u>HealthPlanprweb@mgb.org</u>.

#### Accessing Member Rosters



### Accessing the Member Roster in the Portal:

#### On the main page select *View a Report*.

#### Then select *Member Roster Report*





### Viewing the Member Roster

Bass General E Health Plan	Brigham	Enrollment Report Viewer
Close Report		
Show Members Enrolled Under Company Product:	COMMERCIAL, MEDICAID ACO	Show Members Assigned To PCP: BURBA-DICK, ELIZABETH A., MD, CARPE View Report
I	Find   Next 🔍 🔍	

- Once you are in the report select the line of business you are interested in viewing: *Commercial or Medicaid ACO (or both)*.
- You can view members assigned to an individual PCP or view them for all of the PCPs at the site. Depending on provider setup or your access, you may have to generate a roster for each site separately.

**Important:** Please allow 1-2 minutes for the report to generate.

#### Viewing the Member Roster



Once the report generates you will be able to see information such as:

- Member Name, ID, DOB, date of enrollment & PCP effective date and more!
- This report can be exported to be viewed in Excel, Word, PowerPoint etc. (*see red arrow*)

#### Accessing Site Provider Rosters



### Accessing the Provider Roster in the Portal:

#### On the main page select *View a Report*.

#### Then select Site Provider Roster Report





#### Viewing the Provider Roster

Bealth Plan	al Brigham	Enrollment Report Viewer	
Close Report			
As Of Date: 12/18/2023	Practice Affiliation:	Y	View Report
14 4 1 of 1 ▷ ▷1 4	Find   Next 🔍 🗸	•	

• Once you are in the report you can choose an As of Date to pull a current or a historical view of Provider's that are linked to the practice

**Important:** Please allow 1-2 minutes for the report to generate.

### Viewing the Provider Roster



When reviewing the AllWays Health Partners Provider Roster Report please note the following: PCP Panel Explanation

Closed Practitioner is currently closed to new patients

Open Practitioner is open to patient assignments

Once the report generates you will be able to see information such as:

- Provider Name, Primary Specialty, if the provider is a PCP, Effective Date, Panel Status, and if they are active with the Practice
- This report can be exported to be viewed in Excel, Word, PowerPoint etc. (*see red arrow*)
- <u>Please note</u>: this is a helpful way to reconcile Provider rosters and identify any enrollment needs/changes that can be submitted via the Enrollment Tool on the Portal



# On the main page select **Member Info** then **PCP Change.**



<u>Important</u>: If this option is not available you may not have permission to do so. Please speak with your site's User Administrator to have your access updated to include this function <u>Note</u>: please verify you are under a site that has PCPs attached to it. This includes satellite locations

- Choose a search option that best fits the information you have for the patient, fill in the fields, and then click search
- Verify you have the correct information and then click <u>Select</u>

*Important*: The fields are character and case specific

	<u>Home</u>		Manage Acco	<u>unt</u>	Log Out		
Authorizations	Claims	Member Info.	Resources	Enrollment	User Admin		
PNM Admin	Transplant						
Primary Care Provider (PCP) Changes							

Enter any one of the following member information criteria to search for a member.



- This screen will show you all PCPs at your location
- There may be multiple pages
- You can search for a specific PCP at your location using the search box
- Choose <u>Select</u> once you find the correct PCP's name

#### **Primary Care Provider (PCP) Changes**

Return to Member Search Member Name: Member ID: Date Of Birth: Member Active: Gender: Current PCP Effective Date: Current PCP:							
Show 10 ~						S	earch:
entries Name	Accepting New	Patients		Choose	New PCP		
	Yes			Select			
	Yes			Select			
	Yes			Select			
	Yes			Select			
	Yes			Select			
	Yes			Select			
	Yes			Select			
	Yes			Select			
	Yes			Select			
	Yes			Select			
Showing 1 to 10 of 105 entries		Previous 1	2 3	3 4	5	11	Next

This is the verification Screen

- It will display the member and current assigned PCP information at the top
- Please verify the correct site and PCP is displayed in the dropdown
- Enter an effective date for the new PCP assignment
- Finally confirm consent and click submit

#### Primary Care Provider (PCP) Changes



<u>*Tip*</u>: It is best to choose a date that is not before or the same as the current PCP effective date. If this is done it will often cause an error and will require the Health Plan to manually process the change which may cause delays in the change showing

#### PCP Change Rules for MGB ACO

- •The provider the member is being assigned to must have an open panel.
- •The provider the member is being assigned to must accept the member's plan type.
- •PCP assignments can be backdated for up to 60 days.
  - •MGB ACO New PCP must be within the same primary care site.
- •Future PCP assignments are limited to 60 days from today's date.
- •The member must be active on the effective date chosen
- •When applicable, PCP assignments will carry over across multiple coverage segments.
- •Providers who are enrolled with MGBHP as Covering Physicians cannot be assigned as a PCP.
- •Please do not submit duplicate requests.

### Provider Enrollment/Data Changes



### Accessing Provider Enrollment Portal

# On the main page select **Enrollment** then **Overview**



**Important**: If this option is not available you may not have permission to do so. Please speak with your site's User Administrator to have your access updated to include this function.

### **Provider Enrollment Portal Changes**

The provider enrollment tool lets you manage updates, changes, and additions to your practice

- This page will indicate the sites/locations you have access to make enrollment changes for.
  - Available sites will show in My Managed Groups
- This page will show you a timeline of your in-progress submissions

	Provider Enrollment	
Home	Manage Account	Log Out
Home Lookup		
Welcome to Mass General Brigham Health F user guide for a step-by-step walk-through	lan Provider Enrollment Portal. Plea If available functions.	se refer to the
My Managed Groups	Provider Looku	P
TRI-COUNTY PEDIATRIC ASSOCIATES, P.C.	You can lookup a provider by name Partial name searches are supporte	(last, first) or NPI. d.
NPI: 1346202066	Search By: Name (Last,	First) ~
	Search For:	
	Search	
	Your Recent Transa	ctions
	No Recent Transactions	
CONTACT US		
Customer Service - <u>1-855-444-4647</u> Email - <u>HealthPlanprweb@mgb.org</u>		
By logging into any of Mass General Brigham	© 2023 Mass Ge	neral Brigham Health Plan
Health Plan's online services, you agree to the terms and conditions of use		👘 🚹 🕑

### **Provider Enrollment Portal Changes**

Here you can choose what you'd like to change/adjust

- Practice Info
- Individual Provider info
- You can also add a new provider



### Provider Enrollment Portal Individual Provider Changes

Name: NPI: Degree: This screen will show the current Provider Type: information we have loaded for the Social Security Number: Date Of Birth: Ethnicity: Gender: individual Provider Including: Email: Name Languages Spoken: NPI Primary Specialty: Specialty: Specialty Effective: Termination: Type: Status: CERTIFIED Effective date Status Secondary Specialties: None License Number: DEA Number: and more. License Expiration: **DEA Number Expiration:** If any data needs to be updated or if a Medicare Number: MMIS Number: panel needs to be modified, click the lotify Mass General Brigham Hea Notify Mass General Brigham Health Plan button Current Transactions Transaction Number Created Status Туре

No Current Transactions

### **Provider Enrollment Portal Practice Changes**

When choosing to make an update the screen will show the current information we have on file. You will have the option to make note of any changes in the details field

 Please make sure to attach any required forms when requesting a change to ensure timely processing.

Group:			
Group Type:			
NPI:		Tax ID:	
Ph <sub>o</sub> sical Address:		Billing Address:	
Phone:		Fax:	
Type Of Change:	Choose		~
Details:			
			li.
Attach File:	Choose File No file chosen		
	Submit	Cancel	

Request Other Change For QUINCY PEDIATRIC ASSOCIATES

### Provider Enrollment Portal Individual Provider Changes

Choose an option from the dropdown that most closely fits your request. If one does not match choose Name change and include notes in the Details box.

- Please make sure to attach any required forms when requesting a change to ensure timely processing.
- Panel Change requests do not require a form

#### **Request Other Change For BELCHER, DAVID M.**

Provider:	BELCHER, DAVID M.			
Provider Type:	PHYSICIAN			
NPI:	1578554713	Title/Degree:	MD - Medical Doctor	
Gender:	Μ	Date Of Birth:	01/06/1962	
Type Of Change:	Choose			~
Details:				
				1.
Attach File:	Choose File No file chosen			
	Submit	Cancel		
	Choose Date Of Birth Correction			
	Name Change	лт 		

### **Provider Enrollment Submission Guidelines**

**Please note**: Most requests can be submitted via the Provider Portal Enrollment Tool \*exceptions are Practice Closures\*

All emailed Provider Enrollment transactions should be sent to the to <u>HealthPlanPEC@MGB.ORG</u> If urgent: Please include Shannon Mulvey (<u>Smulvey@mgb.org</u>)

#### **Panel Changes**

PEC updates within 24/48 hours

#### **Practice Closures**

Notify the health plan at least 60 days in advance via both emails above If PCP, notify plan of how the providers panel should be distributed

#### **Individual Provider Term**

Notify the plan 60 days in advance.

If PCP, notify plan of how the providers panel should be distributed

#### **Initial Provider Enrollment**

TAT 30-45 days

**Billing Address Changes** 

\*\*As a reminder this slide is an overview of details that were discussed during the RSO meeting with Abbey. Those details are attached to the end of this deck for your reference

Submitted to PEC with W9 \*Please note if you would like the Physical address, business address, or both to be updated\*

Verifying Prior Authorization Requirements

## **Verifying Prior Authorization Requirements**

Prior authorization verification tool: Code Checker

- Obtain PA requirements by entering in a valid CPT/HCPCS code
- Through the Provider Portal, you can verify PA requirements based on a member's specific plan

Save time and validate prior authorization requirements before you submit a new request

To access the prior authorization verification tool in Provider Portal, go to Authorizations  $\rightarrow$  Overview  $\rightarrow$  Check authorization requirements by code.



## Verifying Prior Authorization Requirements

- Search by Member ID# and Code
- Coverage and prior authorization requirements will display





Code	Description	ls Covered	Is PA Required
3052	0 SEPTOPLASTY/SUBMUCOUS RESECJ W/WO CARTILAGE GRF	YES	YES / MASS GENERAL BRIGHAM HEALTH PLAN

Confirmation of coverage and prior authorization does not guarantee payment, which is based on member eligibility on the date of service, plan design, specific payment policies, individual provider contract terms and fee schedules. Mass General Brigham Health Plan applies standard industry billing and coding rules to claims.

# Initiating a Prior Authorization Request



### Initiating a Prior Authorization Request

• If the service requires prior authorization, click on **Submit an auth** on the Provider Portal homepage.

# Mass General Brigham



## Initiating a Prior Authorization Request

- Select the authorization type you would like to complete (i.e. Outpatient)
- Enter all required fields. Required fields are denoted with this small sphere (•) next to the field name.
- When you hit **Submit**, the system will verify whether an authorization is required.
  - If no PA is required, then you will be notified. Please do not proceed with submission.
  - If PA is required, then InterQual Connect will display for you to conduct a criteria review.



#### **Requested Service**

Below is the complete list of **Requested Services** that you could select from the drop-down menu.

Select One
Acupuncture
Cardiac Imaging
Chiropractic
Dental Accident
DME Enteral Product
DME Purchase
DME Rental
Early Intensive Behavioral Intervention (EI ABA)
Experimental and/or Investigational
High Tech Radiology
Infertility
Non Emergent Transportation
Observation
Occupational\Physical Therapy
Oral Surgery
Orthotics/Prosthetic Device
Other Medical
Outpatient Infusion
Pain Management
Specialty Medication
Speech Therapy
Surgical Day Care
Transplants

### Authorization Response

#### **Response Screen**

• Once you complete an authorization, you will receive a real-time response.

**Please Note:** For surgical Inpatient requests, the immediate response will generate an authorization to the facility and a second authorization to the surgeon.

#### Authorizations & Referrals Viewer

This cannot be revised because the status is not MEDREVIEW or APPROVED

#### Authorizations/Referral Information

Authorization/Referral ID:	22348R00000	Member:	
Member ID:		Member Date Of Birth:	01/01/1954
Product:	MEDICARE ADVANTAGE	Member PCP:	
Referred By:	FAMILY CARE ASSOCIATES, LLC (1417969817)	Referred To:	BRIGHAM AND WOMEN'S HOSPITAL (1790717650)
Inpatient/Outpatient:	Inpatient	Pay To:	BRIGHAM AND WOMEN'S HOSPITAL (1790717650)
Diagnosis Code:	N50.82	Diagnosis Description:	Scrotal pain
Authorization/Referral Status:	PENDING A -General Medicine	Authorization/Referral Date:	12/14/2022
Service Start Date:	12/14/2022	Service End Date:	12/19/2022

#### Authorization/Referral Service Lines

	Line	Status	Code	Code Type	Modifier	Description	Total Units	Used Units
1	1	PENDING				Inpatient Stay	5	0

#### Authorization/Referral Supporting Documentation

Description	Document	Size	Uploaded	
Clinicals	UserGuideInpatient_2.7.2022.pdf	896KB	12/14/2022 11:40:AM	Download
	Submit Document	F	ax Document	

## **Uploading Clinical Documentation**

- If your submission request doesn't provide a real-time response, the following message will be displayed: Your request has been received and will be processed at a later time. Please check back in 4 hours or by the following morning to see your updated status.
  - In the interim, you can fax your clinical notes to us at 617-586-1700. Please include the date/time of your online submission on your fax cover sheet. Otherwise, you can wait until the request is in our system and upload clinical notes at that time.
- Click on **Submit Document** button to upload clinical information.
- Click on **Choose File** to search and attach a file. Enter a description and click **Upload**.



### **Faxing Clinical**

• Click on **Fax Document** if you are unable to submit your documentation electronically. This will generate a fax cover sheet referencing the corresponding authorization number of your request and other pertinent information. You will need to print this cover sheet and include this as part of your fax.

To:Mass General Brigham Health PlanFax Number:617-586-1700Auth Id:22348R00000From:Bill NolanSite:FAMILY CARE ASSOCIATES, LLCNPI:1417969817Phone:508-932-2383Date:12/14/2022



### **Confirming Clinical Has Been Loaded**

- Once a document is attached, it will appear at the bottom of the authorization view screen. More documents may be attached at anytime.
- Please note: When submitting clinical information via fax (selecting the fax document button), the upload will be automatically named with the Auth ID#, Date and Time.

#### **Authorizations & Referrals Viewer**

#### **Revise Request**

#### Authorizations/Referral Information

Authorization/Referral ID:	22348R00000	Member:	
Member ID:		Member Date Of Birth:	01/01/1954
Product:	MEDICARE ADVANTAGE	Member PCP:	
Referred By:	FAMILY CARE ASSOCIATES, LLC (1417969817)	Referred To:	BRIGHAM AND WOMEN'S HOSPITAL (1790717650)
Inpatient/Outpatient:	Inpatient	Pay To:	BRIGHAM AND WOMEN'S HOSPITAL (1790717650)
Diagnosis Code:	N50.82	Diagnosis Description:	Scrotal pain
Authorization/Referral Status:	APPROVED A -General Medicine	Authorization/Referral Date:	12/14/2022
Service Start Date:	12/14/2022	Service End Date:	12/19/2022

#### Authorization/Referral Service Lines

Line	Status	Code	Code Type	Modifier	Description	n	Tota Unit	al Used is Units
1	APPROVE	ED			Inpatient S	tay	5	0
Author	rization/Re	ferral Supp	orting Do	cumentation	-			
Descri	ption		Doc	cument		Size	Uploaded	
Clinical	ls		Use	rGuideInpatient_	2.7.2022.pdf	896KB	12/14/2022 11:40:AM	Download
		Subm	it Document			F	ax Document	

For each service requested, you will be prompted go through InterQual Connect (IQC) for medical criteria review. If you have more than 1 service requested, each service will be reviewed one at a time (each IQC criteria will automatically appear, at the completion of each review, per the codes entered).

• Based on the code you specify; a list of possible criteria subsets will appear. Select the appropriate subset for this request.



#### Guideline Search

Click Select to complete the medical necessity criteria for each requested service. In most cases, you will receive a response to your prior authorization request in less than a minute.

×

- Review the subset overview and select Medical Review to proceed.
- You can also select different views of the criteria:
  - Book View: View the medical necessary criteria for the service in Q&A format
  - Full Subset: Enables you to see all the clinical scenarios supported by the criteria
  - Smartsheets: Access a PDF of a subset that identifies the medical documentation required to support preauthorization

#### CHANGE | InterQual® FAMILY CARE ASSOCIATES, LLC (MEDICARE) HELP Subset Overvlew Subset Notes National Coverage Determination (NCD) Magnetic Resonance Imaging (220.2) https://www.cms.gov/medicare-coverage-database/details/nod-details.aspx? NCD(d=1778nodver=88DocID=220.28SearchType=Advanced8bc=EAAAAAaAAAAAAA Effective Date: 04/10/2018 Implementation Date: 12/10/2018 Tests included: Magnetic Resonance Imaging (MRI) Magnetic Resonance Angiography (MRA) First Coast Service Options, Inc. Magnetic Resonance Angiography (MRA) (L34372) https://www.cms.gov/medicare-coverage-database/details/icd-details.aspx? LCDId=34372&ver=22&Date=&DoolD=L34372&SearchType=Advanced&bc=EpAAAAIAAAA& Original Effective Date: 10/01/2015 Revision Effective Date: 07/01/2020 Tests included: · Magnetic Resonance Angiography (MRA) This Policy refers directly to the NCD for coverage criteria: "Please refer to CMS IOM Publication 100-03. Medicare National Coverage Determination MEDICAL REVIEW O BOOK VIEW FULL SUBSET SMARTSHEETS

- A series of question & answers will appear in yes/no or multiple-choice format.
- Select the answers that are applicable based on the patient's clinical information (medical record).
- The answers you provide will lead to evidence-based recommendations.
- Click on View Recommendations to proceed.



#### **View Recommendations**

- The clinical recommendations will appear.
- As noted in this example, the MI meets criteria and is recommended.
- Click on Review Summary to access a printable summary page of the Q&A and recommendations.
- Click on **Complete** to finalize the InterQual medical review.



#### Completing the medical review

- When you select **Complete**, the following message will appear to confirm that no further edits can be made after this point.
- Select Yes to confirm.

 If you requested additional services for medical review, you will be taken back to step 1 to complete the review for those services.



- Once you complete the medical review and obtain recommendations for all services that you requested, you will be taken back to the authorization request form. At the bottom of the form, you will see the clinical recommendations for each service requested.
- Press **Submit** to complete your request.

Important: your authorization is not submitted to Mass General Brigham Health Plan until you complete this step.

Contact Name	•				•
Contact Phone					•
Requested Service	Other Medica	81 .	-		•
Servicing Facility (Name/NPI)	1		Search		•
Contact Name					•
Contact Phone	6				•
Diagnosis			Search		
				-	
Procedure Code			Search		•
	30520	REPAIR OF NASAL SEP	TUM	Units/Visits 1 Remove	
	00000	NETHIN OF IMONE OF	- Um	Linits/Juits	
	A4615	CANNULA NASAL		1 Remove	
Start Date	08/03/2020	]			
End Date	11/01/2020	]			•
Remarks (limited to 255 characters)					
Internual P	aview Resul	ite.	Code	Criteria Status	
			30520	Criteria Met	
			A4615	Criteria Not Met	
Submit Cancel					
Mass Gen	eral Brigha	m Health Plan   C	onfidential	—do not copy or distr	ibute

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#### Have the clinical information (medical chart) available

• Review the patient's medical chart to assemble documented clinical indications for the requested service (e.g., review history/physical, testing conducted prior to service, treatment plan). If the authorization pends, you will need to upload the clinical information.

#### Answer questions based on the patient's clinical information (medical chart)

• If the appropriate answer isn't available, select "Other clinical information" and add a comment.

#### Add Reviewer Comments at the question level to document clinical details

Review notes within the criteria; they serve as a valuable resource in accurately conducting a review by:

- Explaining criteria rationale
- Defining medical terminology
- Detailing new clinical knowledge/evidence

# **Claims Overview**

#### **Claims Overview**



Learn about the tools and resources available on each page in the Claims menu.

#### Claim status

Check the status of a claim, verify payment, and review paid or denial messages.

Note: The claims status tool only displays claims from the past 2 years on which the currently selected site is the pay to entity.

<u>Confirm your claim has been sent to the correct payer ID</u>

#### **Electronic payments**

Find everything you need to know about our electronic payment experience.

#### **Electronic payment options**

You can find details about our electronic payment options and answers to common questions on our payment options page.

#### Helpful resources

- · Frequently asked questions about our e-payment experience
- ECHO Provider Payment Portal user guide
- Manage Virtual Credit Card payments on the ECHO portal



#### **New Claims Submissions via Provider Portal**

Starting **June 1**, you can submit <u>new</u> claims through the provider portal.

Simply visit

<u>Provider.MassGeneralBrighamHealthPlan.org</u>, navigate to Claims, click on Submit a claim, and follow the onscreen instructions to complete the submission.

#### Key points to remember

Submissions through the portal are limited to new claims only.

Only attachments for claims with invoices will be accepted.

Double-check all claims for accuracy before final submission.

Incomplete claims will prompt a notification by mail.

Claims submitted after 5pm EST will be processed the following business day.

Please submit only one claim at a time to ensure efficient processing.



### **Claims Status**

- Check individual claim status
- Complete list of claims for your site
- Member specific claims status

# Bass General Brigham Health Plan

Suzanne Medeiros

	WOBU	RN AND NORTH ANDOV	Go	Go			
	Home		<u>Manage Acco</u>	<u>unt</u>	Log Out		
uthorizations	Claims	Member Info.	Resources	Enrollment	User Admin	PNM Admin	
Transplant							

#### **Claim Status**

Please note, until a claim is finalized in Mass General Brigham Health Plan system, the final disposition of the claim is subject to change. For finalized claim detail, please refer to your Mass General Brigham Health Plan Explanation of Payment (EOP).

The Provider Portal will only display data for claims on which the currently selected site is the pay to entity.

Click here for Mass General Brigham Health Plan Claim Status definitions

- For Claim Number: Enter 10-digit with hyphen.
- For Member ID: Enter Mass General Brigham Health Plan Member ID (exact match required).
- For Member ID Look-up: Enter full or partial member name (Last, First) or date of birth.
- For Current Site: Only claims for the selected Site are shown.

View Claims By:	Claim Number ~	
Claim Number:		Go

### **Claims Report**

Health P	General I	Brigham									
Close Report											
Claims At Status(s): DEN Start Date: 3/3/	NY, PAY, PEND, REV, DENIED, F	PAID Limit Result	s By: Submission	n Date 🗸							
I	<b>M</b> 4	Find   Next 🛛 🛃 🗸	٢								
iii Mass General Brig	gham	\$		Cl	aims For This Site						
Site: WOBURN AN	ID NORTH ANDOVER PEDIATRI	CASSOCIATES, LLP									
Status(s): DENY; PAY; P	PEND; REV; DENIED; PAID; REVI	ERSED									
Where: Submission D 4/2/2024 )	0ate Between 3/3/2024 And 4/1/20	24 12:00:00 AM ( Claims in Pe	nd status as of								
Claim PCN Number PCN	Member Name	Member Id Member DOB	Claim Submis Status Date	ssion Servicing Provider	Servicing Total Provider NPI Charge	Paid Withhold s Amount Amount	Net Pay(Less Check Withhold) Date	Check Date Of Number Service	Date Of Start Service End	Diagnosis Related Group	ary Diagnos

## **Claims Information Page**

<u>Claims information</u> (massgeneralbrighamhealthplan.org)

Highlights:

- Clear guidance for where to send claims
- ID card images to help you identify plans
- Provider Refund/Claims Retraction FAQ
- Request for Claim Review Form



Claims information

Payer ID numbers and addresses for submitting medical and behavioral health claims.



Mass General Brigham Employee plans Neas General Righten employee plan members have access to the Neas General Brighten Health Flan network and the United Health Set Options PRO network works of Measurement.

Mass General Brigham	Select	Mass General Brigham	Plus PPO
JOHN A SAMPLE 0000000000	United Healthcare* Options PPO Network	JOHN A SAMPLE	UnitedHealthcare" Options PIO Network
PGP: 3xx Specialist: SXX EH: SXXX Deductible: Ind/Fam SXX000/2000XX	CVS contracts ROBIN: 004036 ROBRODP: ADV ROBRODP: RX1438	PCP: 37.8 Specialist: 500 ER: 57.0X IN Deductible: Ind/Tarn 500000/200000 ODN Deductible: Ind/Tarn 500000/200000	CVS connect RXBIN: 004335 RXPCN: 40V RXGROUP: RX1430
Out-of-Pocket Max: Ind/Fam SXIXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		IN Out-of-Pocket Max: Inc/Fem \$20000/3000 OON Out-of-Pocket Max: Inc:Pam \$200003/200	OL CON
Administrated by Mass General Brigham Health Ins	urance Company	Administered by Mass General Brigham Health Insura	nie Company

Medical: Mass General Brigham Health Plan network and non-contracted providers in \_\_\_\_\_ Massachusetts

Mass General Brigham Health Plan network providers in all states and non-contracted providers in Massachusetts should submit claims directly to Mass General Brigham Health Plan.

Mass General Brigham Health Plan Provider Service: 855-444-4647 Payer ID: V4293 Paper Claims: PO Box #323, Glen Burnie, MD 21060

Medical: Non-contracted providers outside of Massachusetts

#### EOP

Bealth Plan									
	CHILI	DREN'S HOSPITAL			Go				
	<u>Home</u>		<u>Manage Acco</u>	punt	<u>Log Or</u>	<u>it</u>			
Authorizations	Claims	Member Info.	Resources	Enrollment	User Admin	PNM Admin			
Transplant									
I'm here to <u>C</u>	heck a Claim Su	<u>ibmit an auth</u> <u>View a</u>	report Request a	a fee schedule EOF	2				

#### **Explanation of Payments**



#### **Manage E-Payments**

- To manage your payments click here
- Visit our e-payment information page for details about your options
- To register for Electronic Remittance Advice (835) or Electronic funds Transfer (EFT) click here
- To review payments issued before 02/09/1980, click here

# Member Benefits & Eligibility

## Member Benefits & Eligibility

- From the Home page choose the Member Info option and select Eligibility
- From there you can use several search options to locate the correct member
- NOTE: the information must match exactly (this includes casing & symbols)

	<u>Home</u>		Manage Acco	<u>unt</u>	Log Ou	<u>t</u>
Authorizations	Claims	Member Info.	Resources	Enrollment	User Admin	PNM Admin
Transplant I'm here to Ch	leck a Claim St	• <u>Overview</u> • <u>Eligibility</u> • <u>PCP Change</u>	report Request a	a fee schedule EOP		
Search Eligiblity						
ID, Last Nar Member ID:	me	~		), Last Name ), Name ), Last Namo, DOB		
Last Name:	*			), Name, DOB ), DOB		
* <i>Required Field</i> Search			FI	rst Name, Last Nam	e, DOB, Gender	

## Member Benefits & Eligibility

- The top of the page displays member information including Name, DOB, & Address.
- You can also see the member's current and historic PCPs by using the drop down box.
- You can also see Current, historic, or future plan type/benefits (when they're loaded)

Mass	General Brig	ham Health Pla	n Eligibility for A	LEX	<ul> <li>R(1)(0)(0)</li> </ul>
Eligibilit	y data last updated: 04	4/18/2024 09:30 AM			
	Current	Enrollment Status:	ACTIVE		
		Last Name:		First Name:	ALEX
		Middle Initial:		Member ID:	R22
	$\searrow$	Date of Birth:		Gender:	м
		Address:			
		City:		State:	
		Zip Code:		Phone:	
	P	referred Language:	No Language		
Primar	y Care Provider D	Details			
Period:	Current : MILLET, SU	SAN K.	~		
	PCP Nam	e: MILLET, SUSAN K.		PCP NPI:	1730270240
	Site Nam	e: ATRIUS HVMA- PEA	BODY	Site Phone:	978-532-6000
	Site Addres	s: 2 Essex Center Dr.			
	Effective Dat	e: 01/01/2024		End Date:	03/31/2035
Enrolli	nent Details				
Period:	01/01/2024 - Curren	t : Commercial ASO	~		
	Plan Type:	Commercial ASO	Benefit Plan:	COMPLETE HMO FO	R GIC MEMBERS
	Group Number:	XJNMG	Enrollment Type:	Subscriber	
	Effective Date:	01/01/2024	Termination Date:	03/31/2035	
	Anniversary Date:	07/01/2024			

#### **Member Benefits**

- Further down you can see cost sharing for an array of services. If a service is tiered it may have multiple lines
- The member's plan documents including an SOB, SBC, and handbook are located at the bottom of the page

#### **Benefit Details**

Service	Copay	Deductible	Coinsurance
ACUPUNCTURE	\$20.00		
ALLERGY SHOTS	No copayment	\$500/1,000	
ANESTHESIA 🗟	No copayment		
CARDIAC REHAB	\$20.00		
CHIRO VISITS COVERED	\$20.00		
CHIRO VISITS COVERED AUTH < AGE 13	\$20.00		
CONSULTATION - SPECIALTY - T1	\$30.00		
CONSULTATION - SPECIALTY - T2	\$60.00		
CONSULTATION - SPECIALTY - T3	\$75.00		
DIAGNOSTICS	No copayment	\$500/1,000	
DIALYSIS SVCS & SUPPLIES OUTPT/HOME	No copayment	\$500/1,000	
DME AUTH		\$500/1,000	20%
DRUGS	No copayment		
DURABLE MEDICAL EQUIPMENT		\$500/1,000	20%
EMERGENCY SERVICES	\$100.00	\$500/1,000	
HEARING EXAMS-T1	\$30.00		
HEARING EXAMS-T2	\$60.00		
HEARING EXAMS-T3	\$75.00		
HOME HEALTH CARE	No copayment	\$500/1,000	
HOSPICE	No copayment	\$500/1,000	
HOSPITAL - AMBULATORY SURGICAL	\$150.00	\$500/1,000	
HOSPITAL - AMBULATORY SURGICAL	\$250.00	\$500/1,000	
HOSPITAL - EMERGENCY ACCIDENT	\$100.00	\$500/1,000	
HOSPITAL - EMERGENCY MEDICAL	\$100.00	\$500/1,000	
HOSPITAL - ROOM AND BOARD - T1	\$275.00	\$500/1,000	
HOSPITAL - ROOM AND BOARD - T2	\$500.00	\$500/1,000	
HOSPITAL - ROOM AND BOARD - T3	\$1,500.00	\$500/1,000	
INFERTILITY-T1	\$30.00		
INFERTILITY-T2	\$60.00		
INFERTILITY-T3	\$75.00		

# News & Additional Resources



### News & Additional Resources

- The news and announcements section will have important information you will want to look at
- Under Resources we have additional pieces of information that may be useful for you
- The Additional Resources option has several <u>Portal Training</u> <u>Webinars you can watch at your</u> <u>own pace</u>.

	<u>Home</u>		Manage Account		Log Out		
Authorizations	Claims	Member Info.	Resources	ollment	User Admin	PNM Admin	
Transplant I'm here to	<u>Check a Claim</u>	<u>Submit an auth</u> <u>Viev</u>	<u>Medicare Resoures</u> <u>Site Documents</u> <u>Upload Site Document</u> <u>Addtional Resources</u>	edule <u>EOP</u>			
		News & Announcemen	• <u>Newsletters</u> Its		Eligibility		
<u>Change</u>	Healthcare Updat	e: 4/11/2024	04/11/2024 04:11 PM	Search ID, La	<b>By:</b> st Name	~	
<u>Change</u>	<u>Healthcare Updat</u>	<u>e- 3/23/2024</u>	03/23/2024 03:01 PM	Membe Last Na	r ID: me:	*	
<u>Change  </u>	<u>Healthcare Updat</u>	<u>e- 3/4/2024</u>	03/11/2024 01:04 PM	* Require	<i>d Field</i> Search	*	
			-				

#### Mass General Health Plan Contacts

Provider portal: Claims status, eligibility, EOP	Mass General Brigham Health Plan Provider Portal
Claims issues, benefits	Provider Service 855-444-4647 <u>HealthPlanProviderService@mgb.org</u>
Portal IT support	HealthPlanprWeb@mgb.org
Provider enrollment and credentialling, directory issues	HealthPlanPEC@mgb.org
Medical policies, payment policies, provider manual, provider directory, drug lookup, forms	Providers   Mass General Brigham Health Plan
Audit denial inquiries	HealthPlanAUDIT@mgb.org

#### Resources

- Provider Portal Mass General Brigham Health Plan Provider Portal
  - Member management tool, Provider enrollment, Eligibility verification etc.
- Provider Education Landing Page Provider education | Mass General Brigham Health Plan
  - Access webinars, factsheets, and other tools that make it easy to do business with us.
- Claims Landing Page <u>Claims information (massgeneralbrighamhealthplan.org</u>)
  - Access Payer ID numbers and addresses for submitting medical and behavioral health claims.
- Public Website Provider Tab Providers | Mass General Brigham Health
  - We aim to deliver an optimal provider experience with easy-to-use tools that support you, your patients, and your healthcare practice.

### Stay connected

*Visit the following links to register:* 

- Admin Newsletter Archive | Mass General Brigham Health Plan •
- MGBHP blog •

#### **Administrative Newsletter** (monthly)

Includes important administrative updates that make it easier for your practice to do business with us

**Best Practice Provider Blog** (twice per week)

Get the latest in health and health insurance trends, news, and tips



**X** Follow us on X **@MGBHealthPlan** 

# Questions?

